

Minutes of the BHS P&C Meeting, 8 June, 2017

Meeting opened	7.05pm
	<i>Acknowledgement of Country delivered by Casey Ardler</i>
	<i>Welcome and introductions</i>
Attendance	Sue Cuninghame, Maureen Ardler, Gina Wilson-Burns, Amy Willesee, David Young, Katrina Thomas, Karen Woods, Kate Britton, Rae Carter, Casey Ardler, Tanya Bloxsome, Ian Morris, Roslyn Butfield, Lisa O'Neill, Danny Taylor, Pam Taylor
Apologies	Lisa Horgan, Tracey Ison, Kylie Penn, Nicole Ison, Shawn Burns, Mark Haughton, Joanne Stewart, Ronnella Onyeasum, Beth Britton, Georgina Myers-Brown, Cathy Russell, Lorelli Lett, Christine Gates, Irene Richardson, Cath Richardson, Jo Parsons, Kim Henderson, Andrea Stevens
Special Item	<p>Presentation from clinical psychologist and neuro-psychotherapist Libby Taylor on the development of the brain and resulting impact on behaviour, especially what happens under stress and during the teen years.</p> <ul style="list-style-type: none"> • We are born with primitive brains that develop rapidly in our first few years in response to our experiences. • There are three parts of the brain: the survival brain (responsible for things like heartbeat and breathing), the emotional brain and the smart brain. The smart brain finishes developing last and is not fully developed until about 25. • The emotional brain is like a smoke alarm, constantly scanning for signs of danger. It reacts extremely quickly, setting off a release of adrenaline and cortisol. In real danger this can be helpful – fight or flight – but it can be a problem if it becomes overactive, resulting in anxiety and stress. • If we are well supported in times of stress, and our emotional needs are well met when we are young, our emotional brain learns to cope better with negative experiences. However if these needs are not met, or if there is ongoing trauma, our emotional brain can become hypervigilant and over-reactive. • When the stress reaction goes into overdrive the smart brain can shut down, meaning rational thought is no longer available. The priority is to first soothe the person eg gentle tone of voice, alone time, cuddles, deep breaths etc. Once they are calm we can then address the issue. • Teenagers operate mainly from the emotional brain, which explains why they can be reactive and impulsive. If we understand this, we can try to soothe them rather than engage during times of stress. • Teens are also strongly motivated by what their peers think of them. • During this time teens still need adult guidance for decision making.
Conflict of Interest	The president reminds everyone to declare any conflicts of interest as they arise.
Minutes	<p>Need to add the words 'Motion is carried' after accepting the reports.</p> <p>Motion that the minutes of the previous meeting are accepted. Moved: Karen Woods Seconded: Tanya Bloxsome Motion is carried.</p>
	Business Arising from the Previous Minutes
a. BHS Website	<ul style="list-style-type: none"> • Ian is still trying to upload the minutes to the website but thinks there must be some technical glitches. Will persist.

	<ul style="list-style-type: none"> Year 12 parent/teacher communication. Katrina has summarised this issue and emailed to Ian. If Ian could respond with news on what is happening P&C would be interested to hear.
b. Funding application	Ian received the email and thought he forwarded it on. Will check.
c. Archaeological dig	Natalie is apparently still keen to try and find sand but needs information. Action: Karen will follow up.
d. Trivia night	Karen Woods On hold until term 3 for term 4.
e. Conflict of interest/by-laws	<p>The updated draft P&C Code of Conduct and P&C By-laws have been circulated to members prior to the meeting.</p> <p>Motion that the Code of Conduct is accepted. Moved: Maureen Ardler Seconded: David Young Motion is carried.</p> <p>Through the drafting process, the writers have come up with two alternate paragraphs regarding the conflict of interest clause in the P&C By-laws:</p> <p>A. In the event that a member/members declare/s a conflict of interest, the members who do not share the conflict of interest shall decide, via a majority rule vote, on whether the member with a conflict of interest may participate in a discussion, in an activity or voting; OR</p> <p>B. In the event that a member/members declare/s a conflict of interest, such members will refrain from participating in discussion and/or voting on any topic that relates to their conflict of interest.</p> <p>Motion that we adopt point B for the P&C By-laws. Moved: Tanya Bloxsome Seconded: Karen Woods Motion is carried.</p>
f. New member pack	<p>Gina Wilson-Burns Copies handed out at the meeting. Great job, thanks Gina.</p> <p>Motion that the new member welcome pack be endorsed and distributed when required Moved: Maureen Ardler Seconded: Katrina Thomas Motion is carried.</p>
g. Panel reps	Ian reports that the careers job has been advertised. The science position is in the process of being advertised.
h. Community and business partnerships	<p>Ros Butfield Has put a request into the P&C for funding for certificate frames. Ros has sourced the frames at K-Mart for \$2 each. Would like to order 300 – waiting for Kmart to see if they can get that many from the supplier. She is requesting \$600 from the P&C.</p> <p>Motion that the P&C authorise to fund the frames up to the value of \$600. First: Tanya Bloxsome Second: Kate Britton Motion is carried.</p>

i. Publicity officer	Sue spoke to Mel Mustapic, a parent, who is happy to be the new publicity officer for the school.
Correspondence	<ul style="list-style-type: none"> • Email from Roslyn Butfield regarding her intention to request funding for frames • Letter from BHS regarding changes to invoicing and payment system • Various generic correspondence
Treasurer's Report	<p>Tabled by David Young, attached.</p> <ul style="list-style-type: none"> • David flags that he is looking at the issue of the canteen sales. • He has completed the online signatories. Has virtually got rid of second bank. • We don't have a term deposit at the moment. <p>Motion that the Treasurer set up a term deposit for \$20,000. Moved: Gina Wilson-Burns Seconded: Maureen Ardler Motion is carried.</p> <p>Motion that the Treasurer's report is accepted. Moved: Gina Wilson-Burns Seconded: Tanya Bloxsome Motion is carried</p>
Endorsement of new members	
Canteen Report	<p>Stacey Beetson's report tabled by Karen Woods, attached.</p> <p>Since the last meeting, Stacey had raised with Karen the issue of outdated canteen equipment not being able to keep up with the growing demand of all the homemade food they are now doing. Consequently an email request was sent out for donations to purchase new equipment. \$925 was raised, with \$878 so far being spent on new equipment</p> <p>Motion that the \$925 raised by the email canteen drive be spent on the canteen only. Moved: Casey Ardler Carried: Gina Wilson-Burns Motion is carried.</p> <p>Lisa has volunteered to research whether there is any grant that could help further with canteen funding.</p> <p>Motion that the canteen report is accepted. Moved: Tanya Bloxsome Seconded: Kate Britton Motion is carried.</p>
Tea towels	Natalie Potterton okay for term 2
Principal's report	<p>Report tabled by Ian Morris, attached.</p> <ul style="list-style-type: none"> • Mel Mustapic is seeking funding for new rep athletics uniforms, which would incorporate an aboriginal design. BHS has over 100 Aboriginal students. Mel has put a proposal to Gareth Ward requesting a grant for the uniforms. She asks everyone to please email Ward seeking support for this proposal.

	<ul style="list-style-type: none"> Request for Ian to put the names of the teachers by faculty, and what years they teach, up on the website. Request for talk about AIME at next meeting <p>Motion that the principal's report is accepted. Moved: Gina Wilson-Burns Seconded: Karen Woods Motion is carried.</p>
	General Business
1. Canteen sub-committee rules update	<p>These were emailed to everyone prior to the meeting.</p> <p>There is a query regarding clause 2B – “to maintain standards of health care” – as to whether that is the right terminology.</p> <p>Action: Karen will check the original wording from the P&C Federation. Hold over.</p>
2. Screenagers	A parent has organised a screening of the film Screenagers as a fundraiser with profits going to BHS. The screening is now confirmed.
3. BHS 50th birthday	<ul style="list-style-type: none"> Gina has set up a dedicated Facebook page. Uptake has been really good. Already 360 people following the page in a week and a half. Two former students have offered their help to organise the dinner. Now looking to start engaging businesses.
4. Special interest items	Sue is seeking suggestions for special interest presentations at meetings.
	Business Without Notice
Hair colour rules	<p>Two parents raised an issue regarding dress code, and in particular the rule that only 'natural' hair colour be allowed at school. Previously shy, their child is coming out of his shell and starting to express himself through the use of hair colour. His parents don't want to stifle his newfound confidence and have given him permission for the hair colour, but at school he is getting into trouble for breaking the rules, which is causing him distress.</p> <p>His parents have asked the P&C to request that the school executive review the rule. The student has already created a petition with over 200 signatures on it.</p> <p>Ian stated that the school's issue is not so much with hair colour, but with teachers having to deal with negative behaviour once conflict escalates.</p> <p>The matter was discussed and held over to give time for other voices to provide feedback.</p> <p>The P&C thanked this family for raising the issue.</p>
Meeting closed	9.33pm

Attachments

- 1. Treasurer's report**
- 2. Canteen report**
- 3. Principal's report**