

## Minutes of the BHS P&C Meeting, 11 May, 2017

<b>Meeting opened</b>	<b>7pm</b>
	<b><i>Acknowledgement of Country delivered by Casey Ardler</i></b>
	<b><i>Welcome and introductions</i></b>
<b>Attendance</b>	Sue Cuninghame, Maureen Ardler, Gina Wilson-Burns, Amy Willesee, David Young, Katrina Thomas, Karen Woods, Shawn Burns, Georgina Myers-Brown, Kate Britton, Rae Carter, Jeremy Butterworth, Cathy Russell, Lorelli Lett, Christine Gates, Nicole Ison, Carolyn Lette, Andrea Stevens, Casey Ardler, Tanya Bloxsome, Ian Morris, Kylie Penn, Roslyn Butfield, Julie Lowe
<b>Apologies</b>	Lisa Horgan, Cath Richardson, Irene Richardson, Tracey Ison, Jo Parsons, Kim Henderson, Joanne Stewart
<b>Special Item</b>	<p>Presentation from Mr Morris, based on submitted questions and questions from the floor, providing an overview of the framework created by the school executive, which guides the school's direction eg aiming for positive interactions between staff, students, parents and the wider community; working collaboratively with other local high schools; registering as an eSmart School; utilising programs that assist students in regulating their own behaviour, plus many more. Mr Morris is happy to provide copies of his slides for anyone who asks.</p> <p>There followed a discussion on the challenges faced with BYODD in classrooms, especially with students messaging each other during class. Cathy Russell informed us that parents can place restrictions on some social media apps on individual ipads. Emphasis on modelling and teaching children to be responsible digital citizens. Good resource online at <a href="https://www.esafety.gov.au/">https://www.esafety.gov.au/</a>. Request made for practical help for parents from the school.</p>
<b>Conflict of Interest</b>	The president reminds everyone to declare any conflicts of interest as they arise.
<b>Minutes</b>	<p>Motion: The minutes of the previous meeting are accepted.          Moved: Maureen Ardler          Seconded: Gina Wilson-Burns          Motion is carried.</p>
	<b>Business Arising from the Previous Minutes</b>
<b>a. BHS Website</b>	<p>Minutes don't appear to be on the website yet.  <b>Action:</b> Going forward, approved minutes to be sent to Ian to upload.  <b>Action:</b> Katrina to update Ian on the issue of year 12 parent-teacher communication and then this matter will be closed.</p>
<b>b. Funding application</b>	<b>Action:</b> Gina to provide Ian with the copy and he will upload. Issue closed.
<b>c. Archaeological dig</b>	<p>Kate Britton and Natalie Potterton          Kate has had no luck with council. Natalie not in attendance.  <b>Action:</b> Sue will follow up with Natalie.</p>
<b>d. Trivia night</b>	<p>Karen Woods          Karen thinks trivia night is still a valuable idea but does not have time to do anything on it until after June.          Question as to whether the P&amp;C's involvement in the 50<sup>th</sup> celebrations is already enough of a commitment for hosting a social event this year.  <b>Action:</b> Put trivia on the backburner until term 3 then revisit as a possibility for term 4.</p>

<b>e. Year 7 breakfast</b>	Sue reports it was a great day; Ros and Gina did a great job. Will try for an increased lead time next year. Ian is going to look at evaluating the event's purpose to ensure the school maximises the benefit in future.
<b>f. Conflict of interest/by-laws</b>	Kate Britton and Cathy Russell Hold over. Will keep working on it.
<b>g. New member pack</b>	Gina Wilson-Burns Gina has put together a new member pack. It is a combo of information from the website, P&C Federation information, and a way to collect new member information. P&C thanks Gina. Gina will email to members to read.
<b>h. Signatories</b>	David Young This has been sorted.
<b>i. Audit</b>	Sue has received information from the P&C Federation that it is fine to appoint a new auditor; we don't have to use the auditor originally nominated. Next step is for David to nominate another auditor(s) for a P&C decision.
<b>j. Panel reps</b>	Ian: head teacher of support is leaving. BHS has been given a central appointment, which means no merit selection and no need for a panel on that one.
<b>Correspondence</b>	<ul style="list-style-type: none"> <li>• Football jumpers request for funding</li> <li>• TOM request for funding</li> <li>• Felton Industries product guide</li> </ul>
<b>Treasurer's Report</b>	<p>Tabled by David Young, attached.</p> <ul style="list-style-type: none"> <li>• Information on funds – the last couple of years the P&amp;C has donated around \$11,000- \$12,000 to the school annually. This year P&amp;C has donated \$2800 so far, and there are further requests awaiting decisions, plus annual commitments (eg end of year assembly). David proposes coming up with a coordinated approach rather than making ad hoc decisions as requests come in. It will allow for a more efficient, planned approach. Suggestion that the school provides a wish list to the P&amp;C and the P&amp;C makes a decision either at the AGM or the end of the school year on the commitments for that year. Then as funding requests come in we have a remaining budget to work from.</li> <li>• Maths online payment – two years ago P&amp;C approved three payments of \$2500 dollars for maths online. The third payment is due now.</li> </ul> <p>Thanks to David for so much work on an excellent report.</p> <p>Motion: Treasurer's report is accepted. Moved: Tanya Bloxsome Seconded: Katrina Thomas Motion is carried.</p>
<b>Endorsement of new members</b>	Kylie Penn, Julie Lowe
<b>Canteen Report</b>	<p>Emailed by Stacey Beetson (attached) and overview at meeting from Karen Woods. Thanks to Stacey for a fantastic report.</p> <p>Motion: The canteen report is accepted. Moved: Maureen Ardler</p>

	Seconded: Rae Carter Motion is carried.
<b>Tea towels</b>	Natalie Potterton okay for term 2
<b>Principal's report</b>	No report this month in lieu of Ian's presentation.
	<b>General Business</b>
<b>1. Football jumpers</b>	<ul style="list-style-type: none"> <li>• Request for funding for footy jumpers for \$690 Ian reports they have already been bought, so no need to vote.</li> <li>• Request for funding for TOM: Application is only for one team (\$50) and the school registration (\$220). Plus possibly the box of materials (\$70). However it is looking like there may be three teams.</li> </ul> <p>Motion: That P&amp;C pay for the TOM school registration plus up to three teams. Total maximum cost of \$370. Moved: Tanya Bloxsome Seconded: Katrina Thomas Motion is carried.</p> <p>Note: Ian agrees that the school will pay for the box of materials up to \$70 per team.</p>
<b>2. Community and business partnerships with BHS</b>	Ros Butfield Ros is leading the community and business partnership. One idea is that we give a certificate of recognition to our business and community supporters, which BHS has never done. Would also like to offer a morning tea, put on by the hospitality students as part of their assessment, as a thank you to supporters. Ros will put together a proposal to request funding for the certificate frames and food.
<b>3. BHS 50<sup>th</sup> celebration</b>	Gina Wilson-Burns Gina has attended two meetings and is happy to keep going as the P&C rep. Celebrations scheduled for 15/16/17 September, the same weekend as Bomaderry Public's 150 <sup>th</sup> celebrations. The P&C role is to facilitate a Saturday evening function and Gina is looking for volunteers to form a committee.
<b>4. Publicity officer</b>	Ian reports Mel Mustapic has indicated she is interested in doing PR for the P&C. <b>Action:</b> Sue to contact Mel to follow up and confirm.
<b>5. Cricket shirts</b>	Cathy Russell presented a wonderful slide show from some of the senior boys' cricketers to thank the P&C for funding cricket shirts.
	<b>Business Without Notice</b>
	Karen: has brought a letter about a free mobile dental clinic from Lisa Horgan. It went out to Shoalhaven High, wondering if BHS is interested. She has handed the letter to Ian.
Meeting closed	8.48pm

## Attachments

1. Treasurer's report
2. Canteen report