

## Approved Minutes of the BHS P&C Meeting, 10 August, 2017

<b>Meeting opened</b>	<b>7.05pm</b>
	<i><b>Acknowledgement of Country delivered by Casey Ardler</b></i>
	<i><b>Welcome and introductions</b></i>
<b>Attendance</b>	Sue Cuninghame, Maureen Ardler, Gina Wilson-Burns, Amy Willesee, David Young, Katrina Thomas, Karen Woods, Casey Ardler, Tanya Bloxsome, Ian Morris, John Kelly, Mark Haughton, Mel Mustapic
<b>Apologies</b>	Lisa Horgan, Roslyn Butfield, Kate Britton, Kylie Penn, Shawn Burns, Joanne Stewart, Ronnella Onyeasum
<b>Special Item</b>	<p>Mr Kelly re. the archaeological dig</p> <p>Mr Kelly presented a beautiful video made by some of his students at their own initiative, thanking the P&amp;C for their support towards the dig site.</p> <p>The dig site allows students to be archaeologists, providing them with a hands-on approach to support their class work. Some parts of the dig are permanent eg part of a villa from Pompeii; the students are told of the eruption then have to find the remains, investigating which villa and floor they are from.</p> <p>Mr Kelly explained that the archaeological dig has had some great impacts: on the students – not only because they love the experience, but they are seeing a corresponding improvement in their class responses, particularly in year 11; on the staff, who have found it really engaging and inspiring to have a practical outlet for the theory they teach; and on the faculty, where the standard has lifted. The dig site has also been a great attraction for potential students visiting the school.</p> <p>Mr Kelly flagged that he has dreams of further projects (eg a world war one trench for year 9), and improvements, which will see him coming back to the P&amp;C for future requests for funding.</p> <p>An issue of sun safety while digging in the sand was raised. Mr Kelly has plans to address this, with sunscreen and potentially a cover down the track.</p> <p><b>Action:</b> Karen to seek a quote from Nowra Canvas for a shade cloth or sail. Structure is 12m by 6m.</p> <p>The P&amp;C asked Mr Kelly to pass on its thanks to the students for their wonderful video of gratitude.</p>
<b>Conflict of Interest</b>	The president reminds everyone to declare any conflicts of interest as they arise.
<b>Minutes</b>	<p>Motion: That the minutes of the previous meeting are accepted.</p> <p>Moved: Maureen Ardler</p> <p>Seconded: Karen Woods</p> <p><b>Motion is carried.</b></p>
	<b>Business Arising from the Previous Minutes</b>
<b>a. BHS publicity and athletics uniforms</b>	Mel Mustapic introduced herself as a former student, current parent, and passionate supporter of BHS. Her enthusiasm to raise BHS's positive profile and school pride, combined with her background in self-taught media/PR/community engagement and sport has led her to volunteer in the role of PR officer for the school. She is highly motivated to do what she can to lift the perception of BHS.

	<p>She has already started with an article in the South Coast Register about Mr Morris, and by gaining \$3600 sponsorship from Manildra for new athletics shirts. She is seeking further support from Gareth Ward, and is in the process of having some local aboriginal artwork designed for the tops. She is aiming to lift the pride of the students representing the school in athletics.</p> <p>Mel also encourages parents to showcase their BHS students in a positive light at any opportunity eg Anzac Day marches, and to nurture relationships with feeder schools. She is open to any suggestions as to how she could do more and encourages people to contact her.</p> <p><b>Action:</b> Sue to share Mel's request and email address.</p> <p>P&amp;C thanks Mel so much.</p>
<b>b. BHS website</b>	<p>P&amp;C minutes – only March currently on there.</p> <p><b>Action:</b> Ian to follow up.</p>
<b>c. Funding application</b>	<p>Funding application is on the server</p>
<b>d. Archaeological dig</b>	<p>Natalie/Karen The sand has compacted and disappeared, meaning the students no longer have to dig very far. Mr Kelly reports we would need two full truckloads of sand to bring it back up.</p> <p><b>Action:</b> Karen following up (ideally within 3 weeks to maximise publicity opportunity with Gareth Ward visit).</p>
<b>e. Trivia night</b>	<p>Karen Woods Keep on hold for later in term 3 or term 4.</p>
<b>f. Conflict of interest/by-laws</b>	<p>Motion: That the Conflict of Interest and By-laws be accepted. Moved: Katrina Thomas Seconded: Gina Wilson-Burns <b>Motion is carried.</b></p>
<b>g. Panel reps</b>	<p>Ian to address in his report.</p>
<b>h. BHS 50<sup>th</sup> birthday</b>	<p>Gina</p> <ul style="list-style-type: none"> <li>• Response on Facebook continues to tick over; close to 600 followers.</li> <li>• Dinner – Bowling Club doing catering, and Gina has co-ordinated TAFE event management students to take on the event as an assessment task. Great collaboration with potential for future events.</li> <li>• Dinner tickets will go on sale next week through South Coast Tickets. Looking at 30 tables.</li> </ul> <p>Great effort, thanks Gina.</p>
<b>i. Canteen subcommittee rules update</b>	<p>Following concern about the wording in clause 2b: 'to maintain standards of <i>healthcare...</i>' Karen provided the wording from the P&amp;C Federation template for comparison: 'to maintain legislative standards of healthcare...'</p> <p>Motion: To enter the word 'legislative' back into our clause 2b of the updated canteen subcommittee rules. Moved: Karen Woods Seconded: Katrina Thomas</p>

	<b>Motion is carried.</b>
<b>j. Hair colour rules</b>	<p>Ian has removed the rule about hair colour.</p> <p>Suggestion to put the issue of uniform and school pride on the agenda, and to seek the SRC's view on the matter.</p>
<b>k. Screenagers</b>	<p>Sue</p> <p>The Screenagers event organised by parent Sharon Thomson raised \$80 from ticket sales and \$205 from Sharon's raffle/guessing competition. The \$205 has been received by P&amp;C, the \$80 is still to come.</p> <p>P&amp;C thanks Sharon Thomson.</p>
<b>Correspondence</b>	<ul style="list-style-type: none"> <li>• Email from P&amp;C to Gareth Ward in support of sports grant for athletics uniforms</li> <li>• Email from P&amp;C to principal re. last year's staffing matters</li> <li>• Email from Sharon and Craig Dunbar re. lockers</li> <li>• Email from Lisa O'Neill requesting information on year 9 NAPLAN requirements for HSC, and on electives and subject choices</li> </ul>
<b>Treasurer's Report</b>	<p>Tabled by David Young, attached.</p> <p>Financial position is not as strong as he'd hoped, but that is a long-term issue. David doesn't want to alarm anybody, but we need to be aware of the situation. Hopeful that things will improve over the next six months.</p> <p>David raised two issues regarding GST: he has discovered a clause that school canteens run on school grounds can claim GST exemption. We haven't been registered for GST anyway, and have probably been under the threshold, but by passing a motion to claim GST exemption we will ensure this won't become an issue in future.</p> <p>Motion: That P&amp;C claims GST exemption for its school canteen.  Moved: David Young  Seconded: Karen Woods  <b>Motion is carried.</b></p> <p>There is a similar exemption for fundraising events, but it has to be documented prior to any spending.</p> <p>Motion: That P&amp;C claims GST exemption from the fundraising event of the 50<sup>th</sup> birthday dinner.  Moved: David Young  Seconded: Gina Wilson-Burns  <b>Motion is carried.</b></p> <p>Canteen has a very old laptop that needs replacing to improve efficiency. David has access to a very good, second-hand but unused laptop, which could be purchased from the Beaumont RFS. David suggested a price of \$520 to the P&amp;C executive prior to the meeting and the executive agreed to purchase the laptop. As a member of the Beaumont RFS David declares his conflict of interest and takes no further part in discussion and voting.</p> <p>Motion: To ratify the decision of the executive to purchase the laptop for \$520 from the Beaumont RFS.  Moved: Maureen Ardler</p>

	<p>Seconded: Gina Wilson-Burns  <b>Motion is carried.</b></p> <p>Motion: That the Treasurer's report is accepted.  Moved: Gina Wilson-Burns  Seconded: Mark Haughton  <b>Motion is carried.</b></p>
<b>Endorsement of new members</b>	No new members
<b>Canteen Report</b>	<p>Stacey Beetson's report tabled by Karen Woods, attached.</p> <p>Discussion on whether a new slurpee-type juice product – 'Blizzard' – is worth getting in. The machine is free to lease and the first two bottles of syrup are free. Would just need to purchase cups and straws to start. This would normally be decided by the canteen committee but Karen needs a decision by the following day.</p> <p>Disappointment expressed that the drink relies on single-use cups and plastic straws. P&amp;C agree that the waste is a negative, but the two priorities of canteen at this stage are for the canteen to start generating a profit and to meet the healthy student guidelines (which Blizzard does). Second concern is that juice is high in sugar, but Karen reports that students are walking up the road to McDonald's to buy sugary drinks.</p> <p>Agree that Blizzard will likely be profitable in summer, but that once we are making a profit would be good to revisit the war on waste.</p> <p>Motion: That Karen proceed with introducing Blizzard to canteen.  Moved: Karen Woods  Seconded: Tanya Bloxsome  <b>Motion is carried.</b></p> <ul style="list-style-type: none"> <li>• Lisa re possible grants. Held over.</li> </ul> <p>Motion: That the canteen report is accepted.  Moved: Katrina Thomas  Seconded: Tanya Bloxsome  <b>Motion is carried.</b></p>
<b>Tea towels</b>	Not sure who is doing it for term 3. Karen will check with Stacey.
<b>Principal's report</b>	<p>Report presented verbally by Ian Morris.</p> <p><b>Kicking goals:</b> NAIDOC week celebrations were outstanding. Korean visit was a success; Ms Parsons is now planning a 2018 trip to Korea. Maths awards were well received by kids. Subject selection night was well received.</p> <p><b>Challenges:</b> Introduction of Learning Management and Business Reform (LMBR) system. Have been using it for three weeks now, which has been challenge, but training has now been undertaken.  Enrolment numbers for 2018 have been conservative.</p> <p><b>New:</b> New staff – Sarah Barrett, head teacher of English; Fiona Shoebridge, head teacher of support. Careers teacher will start in term 4. The science teacher position has been interviewed and offered, but declined. Disappointing, but watch this space. Next week will advertise the position for head teacher, teaching and learning. This is a crucial position which could come from any faculty.</p>

	<p>NAPLAN online testing – BHS hosted the training. Well received by the presenter, who raved about our kids. Years 7 and 9 will do some trialling with that.</p> <p><b>Need:</b> Will be looking for parent consultation on the framework for the next school plan.</p> <p><b>Action:</b> Ian to present relevant framework areas at next meeting and take parental feedback.</p> <p><b>AIME</b> – We have around 98 Aboriginal and Torres Strait Islander students, which is nearly 14%. Along with other programs, BHS runs the indigenous mentoring program, AIME. Not every student attends; participation is pretty high in junior years but drops off in the more senior years, partly as there are fewer indigenous students in higher year groups, but for other reasons too. Feedback from students as to why they don't come: some don't know about it, some aren't interested, some aren't at school that day. Bit too early to quantify the outcomes, but Aboriginal Education Team think it's going extremely well.</p> <p>Maureen and Tanya asked Ian to pass their feedback to Cathy Russell that the NAIDOC presentation was the best they've seen in years; a very impressive, inclusive assembly.</p>
	<b>General Business</b>
<b>1. Generic correspondence record</b>	<p>Motion: That important correspondence be documented and unaddressed/generic correspondence be disregarded.</p> <p>Moved: Amy Willesee</p> <p>Seconded: Mark Haughton</p> <p><b>Motion is carried.</b></p>
<b>2. Special interest items</b>	Sue is seeking suggestions for special interest presentations at meetings. Held over.
<b>3. Lockers</b>	<p>Hold over to next meeting.</p> <p>Also add electives and NAPLAN (raised in Lisa's email) to the next agenda. Ian briefly explained that they put a lot of effort into the senior electives, but the junior electives are more fun-based, interest-based, while they continue on all the rest of the subjects. But as parents we would like more info, which Ian will address at the next meeting.</p>
	<b>Business Without Notice</b>
Meeting closed	9.20pm

## Attachments

1. Treasurer's report
2. Canteen report