

Minutes of the BHS P&C Meeting, February 8, 2018

Meeting opened	7pm
	Acknowledgement of Country
	Welcome and introductions
Attendance	Amy Willesee, Ian Morris, Karen Woods, Gina Wilson-Burns, Jenni Raison, Rae Carter, Tracey Ison, Katrina Thomas, David Young, Sue Cuninghame, Kate Britton, Lisa Horgan, Sharon Thomson
Apologies	Mark Haughton, Camille Delmenico
Special Item	<p>1. Planning for 2018 (December meeting date change? Events to include on new calendar?) – Hold over to gather info via email. Note, April meeting will revert to its original date of April 12.</p> <p>2. Intro to new Head Teacher, Teaching & Learning Jenni Raison Ian explained that this role had previously focussed on technology, but that Jenni's approach will be a little different. Some of Jenni's tasks will be to review assessment; work with feeder schools to ease the progression into high school; implement professional learning for staff and align it to BHS's professional standards; work with year 10s to assist with their learning and response; restructure staff development days to better reinforce new knowledge.</p> <p>In response to questions about Naplan, Jenni said she will put a link to online Naplan sample tests in the newsletter. BHS will not be sitting Naplan online and will complete the test on paper.</p> <p>And in response to a question re the RoSA, Jenni believes it is important as all of a student's school results are printed on the one list of credentials, so if the student leaves school prior to the HSC they have a record of their achievements. It is important to work hard in year 10 for those results.</p> <p>Jenni asked P&C whether they would be interested in providing breakfast to students on Naplan days. Not just about providing food, but letting the students know that we recognise this is a big day for them and they are supported. Suggested that Jenni speak to Manildra, who sponsor breakfast club at another local high school.</p>
Conflict of Interest	The president reminds everyone to declare any conflicts of interest as they arise.
Minutes	Motion: That the minutes of the previous meeting (November 2017) are accepted. Moved: Tracey Ison Seconded: Katrina Thomas Motion is carried.
	Business Arising from the Previous Minutes
a. Trivia night	Karen Woods can't take this on. Is happy to help but someone else would need to lead it. Hold over for now.
b. UN workshop sponsorship	Gina contacted all the local female polities and was successful in receiving a number of sponsorships for the UN Girls in Politics Initiative in Sydney later in the year. Joanna Gash, Ann Sudmalis, Annette Alldrick, and the Shoalhaven City Council all provided full scholarships and Nina Cheyne provided a part scholarship. Received \$790 in total.
	Could potentially use the half scholarship for the girls' transport. Or if we have five girls apply we could look at further ways to fund the rest of the fifth scholarship. Thanks so much Gina.

c. Naplan	Jenni Raison. On hold. Will do a presentation at a later date on data, Naplan and year 12 results.
d. Lockers	Ian – proving tricky to locate them due to WHS. Leave it with him.
e. Orientation Day presentation	Big thanks to Kate Britton for doing both the talks.
f. Sun sail for archaeological dig	Action: Lisa will see if she can get a quote.
g. Equipment grants for sport/fitness	Action: School will follow up on grants in general. Action: Sue will look into whether specific sporting grants are available.
h. Water stations for SRC	Kate Britton. Spoke to community rep at Shoalwater. Could offer us a ‘partnership’ water station for the reduced rate of \$5000. Agreed we will leave this for now given the excessive cost.
Correspondence	<ul style="list-style-type: none"> Incoming: invitation from BHS to presentation day; thanks from BHS for donation to presentation day; Christmas card from BHS; letter from P&C Federation re. election for councillors and delegates. Outgoing: reservation request to Bomaderry Bowling Club
Treasurer’s Report	<p>Tabled by David Young, attached.</p> <p>Motion: That the Treasurer’s report is accepted. Moved: Karen Woods Seconded: Gina Wilson-Burns Motion is carried.</p> <p>David reported that the P&C has \$20,000 in term deposit maturing tomorrow. No pressing expenditure coming up so recommends rolling it over again.</p> <p>Motion: That we roll over the \$20,000 into another 3-month term deposit. Moved: Gina Wilson-Burns Seconded: Tracey Ison Motion is carried.</p> <p>David explained that we have a bookkeeper who works 6hr/fortnight at \$30/hr. She has asked for a pay rise. She is very good, but with David taking on some of the bookkeeping he thought it more prudent to reduce her hours to 5hr per week at a rate of \$36/hr. This means her pay still comes out at \$180 a fortnight, but for less work. He envisages that when he moves on from the role she will pick up that extra hour again.</p> <p>Motion: That the bookkeeper’s hours and pay rate be changed from six hours per fortnight at \$30/hr to five hours per fortnight at \$36/hr. Moved: Lisa Horgan Seconded: Katrina Thomas Motion is carried.</p> <p>Following last year’s disappointing audit, David had wanted to change auditors but no one was returning calls. So this year we are going with the same company, but have been assigned a different auditor. David is hoping that with much neater, more complete books the audit will be better.</p>
Endorsement of new members	
Canteen Report	<p>Report presented verbally by Karen, from Stacey.</p> <ul style="list-style-type: none"> The biggest issue she is facing at the moment is that the slushie machine is

	<p>leaking and hasn't been freezing properly, resulting in lost stock and sales at peak-slushie time. It needs to be fixed but the company has to come from Sydney. Karen is going to apply some pressure.</p> <ul style="list-style-type: none"> • The EFTPOS machine was also down for a day but is now working again. • Flexischools has been problematic, but with the intake of new year 7s, the Flexischool orders are the best they've ever been. An all-time high one day of 11 sales. • What's new – raisin bread at breakfast to replace banana bread, which created a lot of waste as it had to be preheated. Raisin bread is cooked to order. • Some price increases, including on daily specials. The rise in drinks prices, passed on by suppliers due to the Cash for Containers scheme, resulted in a bit of backlash. • The Cash for Containers scheme led to a discussion about recycling within the school. Action: Gina will investigate school participating in cashback system.
<p>Principal's report</p>	<p>Report presented verbally by Ian Morris.</p> <p>New: Lots of new staff – Kerri McPherson as School Admin Manager; Kerry Lynch as School Admin Officer; Chrystal Phillips science teacher; Chelsea Davis music teacher; Kieran Smith English teacher; and Jenni Raison. Also new rooves on blocks A, D and E, with two more coming for the hall and library.</p> <p>Challenges and opportunities: Digital timetable program and admin system provided by DoE has continued to be a challenge. Looking to roll out a new timetable for all staff and students on Monday. On the upside, staff and kids have handled it well. Social media – story in the South Coast Register during the last week of holidays re. online social media accounts that were targeting students of Bomaderry High School.</p> <p>Proud: The sense of genuine loss when long-term staff have retired; settled start to the year despite complications of digital programs; numbers this year are on par with last year despite expectations they would be lower; student and staff achievements at Berry Show with Nowra Show still to come.</p> <p>Anything from the P&C? Recycling? (see above)</p> <p>Funding request from Matthew Devlin for \$1600 for the Australian Standing Orders subscription (books for the library).</p> <p>Motion: That we approve the request from Matthew Devlin for \$1600 for the Australian Standing Orders subscription. Moved: Gina Wilson-Burns Seconded: Rae Carter Motion is passed.</p> <p>Pouches that stick to fridge to hold documents? Ian will investigate.</p> <p>Year 7 breakfast will be 29th March. P&C is happy to cook BBQ. Traditionally P&C have donated prizes. Ian will ask Cathy Russell to email Sue with any requests for help. Karen, Sue, David, Gina and JT have put up their hands to help.</p> <p>Watch this space: Sports singlets are being ordered. Open afternoon is Monday 5th March. 4pm. P&C will have a table, email sign-up sheet and someone ready for a chat.</p> <p>Questions for Ian:</p>

	Will the new third deputy role move with the cohort? Yes. Why doesn't the whole school attend sport carnival? Isn't it a missed opportunity for team building? Ian: Year 7 and 10 go. That's been the procedures for a number of years. Spirited debate ensued. Ian and Jenni will take it back to school to discuss.
	General Business
1. AGM notification for March 8 and call for nominations	AGM will be in a month. Action: Karen will put the date of the AGM and call for nominations in the bulletin this week.
2. Schoolbag app	Issue raised that the school doesn't utilise the schoolbag app to its full potential. While payment and learning has moved online, notes are still on paper. Ian responded that he is looking to move away from paper copies of the bulletin.
	Business Without Notice
Save Bomaderry Pool	Action: Sue will put something out in e-network alerting school community to this issue and the petition.
Meeting closed	9pm

Attachments

1. Treasurer's report