

Draft Minutes of the BHS P&C Meeting, 9 November, 2017

Meeting opened	7:03 pm
	Acknowledgement of Country
	Welcome and introductions
Attendance	Sue Cunningham, Ian Morris, Gina Wilson-Burns, Kate Britton, David Young, Katrina Thomas, Mark Haughton, Karen Woods, Holly Lewis (SRC), Ruby Adams (SRC), Tracey Ison
Apologies	Amy Willesee, Lisa O'Neill, Shawn Burns, Rae Carter, Kylie Penn, Nicole Ison, Holly Pastor
Special Item	<p>Visit from SRC Holly and Ruby presented to the meeting and presented an overview of ideas (not exhaustive) The SRC meet once a week, four students per year 7-9, six students year 10, 6 prefects, 4 captains. students can approach SRC members anywhere, SRC research ideas away from meetings, meetings are every monday.</p> <p>Blazer shortage is a key issue with the SRC Grey Jumpers Grey cardigan for girls (primarily for wearing with the dress).</p> <p>SRC news in current school newsletters and on the school FB page.</p> <p>P&C to look at equipment grants for sporting/fitness opportunities for students if SRC are keen for us to pursue.</p> <p>Batyr is a mental health group who have presented regularly at Innovate (UOW) and Shoalhaven Youth Leadership Forum. SRC are keen to see them come to the school. SRC will raise with Miss Mehic.</p> <p>Classrooms have issues with light and lack of curtains is an issue. Recent meetings with DET Assets might have some</p> <p>A proposal for a senior study room is being developed by the SRC for distance education/study periods etc. There is greater work underway to make the library.</p> <p>Kate Britton offered to approach Shoalwater for water stations etc.</p>
Conflict of Interest	The president reminds everyone to declare any conflicts of interest as they arise.
Minutes	<p>Motion: That the minutes of the previous meeting are accepted. Moved: Tracey Ison Seconded: David Young Motion is carried.</p>

	Business Arising from the Previous Minutes
a. BHS website	All P&C minutes are on the website. Item complete
b. Trivia night	Karen Woods On hold.
c. UN workshop sponsorship	Email sponsorship requests sent on 1 November - no responses other than receipt acknowledgement at this stage. Ann Sudmalis MP, Member for Gilmore The Hon. Shelley Hancock, MP Mayor Amanda Findley Councillor Annette Alldrick Councillor Nina Cheyne Councillor Joanna Gash Councillor Kaye Gartner Councillor Patricia White Gina to forward information to Ian Morris
d. Naplan	On hold until term 1. Jenny Raison.
e. Lockers	A group met with Ian Morris and had a walk around the school. Ian was to pursue with workplace health and safety committee. It will be one of the first items on the agenda to see if there is a location and if it is a viable pursuit.
f. Year 7, 2018 enrolment info	Information was provided to Berry Primary School. Item complete
g. Canteen end-of-year dinner	Canteen staff very keen to have the dinner. Karen will look after transport. Saturday, 9 December - all welcome! P&C will cover cost of canteen staff, all others is pay your own way.
h. December meeting details	Dining room meeting room is booked. RSVPs needed as we don't want to use the room if not enough in attendance.
i. Orientation Day presentation	Kylie Penn has offered to do the talk on Tuesday talk on 28 November. Kate Britton volunteered to do the Wednesday, 29 November talk.
j. Cyber safety presenter	Mrs Mehic is a key stakeholder in the transition to BHS being an e-smart school under the wellbeing framework. She will present at the April meeting - MOTION: Propose the 2018 April meeting be moved to the week prior to avoid clashes with Easter. Thursday the 5th of April will be the new date. Moved: Tracey Seconded: Kate Passed (unanimous) Reminder to all parents/carers to complete the current e-smart survey. Students are doing there surveys in guidance.
k. Sun sail for archaeological dig	ongoing (Karen pursuing)
Correspondence	outgoing: Sponsorship requests for UN

<p>Treasurer's Report</p>	<p>Tabled by David Young, attached.</p> <p>Motion: That the Treasurer's report is accepted. Moved: Karen Woods Seconded: Tracey Ison Motion is carried.</p> <p>MOTION: It was agreed the proposed budget of \$7K, being a prudent number, be adopted as a guiding principle for funding to the school next year. Moved: David Young Seconded: Mark Haughton Passed (unanimous)</p>
<p>Endorsement of new members</p>	<p>nil</p>
<p>Canteen Report</p>	<p>The canteen report will be circulated with Minutes.</p> <ul style="list-style-type: none"> • Discussion items included: salad boxes doing really well, spinach and ricotta rolls excellent. • Daily specials to be advertised • Flexischools to be promoted in orientation packs. • Discussions around greater convenience • Gina to look at apps and charging options for cash register and/or calculator options.
<p>Principal's report</p>	<p>Report presented verbally by Ian Morris.</p> <p>Letter from Holly Pastor, Careers Advisor, presented to the meeting (attached). The meeting appreciated her taking the time to introduce herself, Mr Morris will pass on our thanks to Holly and pass on our invitation for her to attend and present at a future P&C (tentative date June meeting).</p> <p>What's made me proud: Teachers and students across the board, particularly the incredible work done during the holidays with the Year 12 students to provide them the best chance at meeting their goals.</p> <p>Challenges: Electronic Roll Marking still problematic. Year 11 transition is a challenge, particularly around study (free) periods with a change of culture with no students now leaving for periods 2 & 3.</p>

Principal's report cont...	<p>New: Panel rep required for the School Administration Manager. Karen Woods has agreed to take that role.</p> <p>YAM (Youth Aware of Mental Health) is a Year 9 mental health workshop planned for 2018 Year 9 students - this will be run as a trial for three years and funded by DET. Document available if interested. The YAM representative would be keen present at the P&C meeting. The meeting agreed this could be a tentative for May 10.</p> <p>Watch this space:</p> <ul style="list-style-type: none"> • Apple Classroom was presented to the Exec.Meeting as a great way forward for iPad and classroom management/collaboration. • A bank of drones has been purchased to be used for Coding/TAS area. • K-12 careers project is in the works • Newsletter changes currently underway. • Student numbers across all year levels continue to throw challenges for staffing and class size levels. Plenty of options for the future. • Great feedback about the teacher quality and excellent feedback they are receiving from SRC reps.
	General Business
	Movember: reminder to support the school via the Bomaderry Facebook page and SCR sales in the next few weeks. SRC will have a final pledge of best moustache at the December meeting.
	Business Without Notice
	1. The meeting agreed to hold meetings at the Bowling club for 2018.
Meeting closed	9.11pm

Attachments

1. Treasurer's report
2. Canteen report

Reports available on request

3. YAM letter