

## Approved Minutes of the BHS P&C Meeting, 14 September, 2017

<b>Meeting opened</b>	<b>7pm</b>
	<b><i>Acknowledgement of Country</i></b>
	<b><i>Welcome and introductions</i></b>
<b>Attendance</b>	Sue Cuninghame, Lisa Horgan, Gina Wilson-Burns, Amy Willesee, Ian Morris, Mark Haughton, Rae Carter, Nicole Ison, Tracey Ison, Kate Britton
<b>Apologies</b>	Kylie Penn, David Young, Karen Woods, Jeremy Butterworth
<b>Special Item</b>	<p>Mr Morris explained how the school approaches creating the school plan. The school plan has to be mapped against the school excellence framework, so the executive, as well as staff working in bubble groups, take on different areas within the plan and look at what the impact has been: is it delivering? Is it sustaining and growing? Or is it excelling? Then they look at what they can do better, where they will go next and what new things they could do. The plan can also be externally validated.</p> <p>This next school plan takes us from 2018-2020.</p> <p>We then had a great brainstorming session with parents where all ideas were welcome. Suggestions included a school production, less homework, a school bus.</p> <p><b>Action:</b> Sue will email out to the P&amp;C network and ask Matthew to do the same on the school Facebook page, asking for any further ideas.</p>
<b>Conflict of Interest</b>	The president reminds everyone to declare any conflicts of interest as they arise.
<b>Minutes</b>	<p>Motion: That the minutes of the previous meeting are accepted.  Moved: Mark Haughton  Seconded: Nicole Ison  <b>Motion is carried.</b></p>
	<b>Business Arising from the Previous Minutes</b>
<b>a. Athletics uniforms</b>	<p>Ian reported that unfortunately the collaboration with a local artist on the design has fallen through, so they are now looking at other options.</p> <p>Re. grant from Gareth Ward: not enough people have signed the petition for Mr Ward to consider the grant, so we need more signatures.</p> <p><b>Action:</b> Sue to check with Mel as to how many people have signed the petition, and ask Matthew to share petition on school Facebook page.</p>
<b>b. BHS website</b>	P&C minutes still seem to be hit and miss on the school website. Keep on agenda to continue checking.
<b>c. Archaeological dig</b>	<p>Since the last meeting, the P&amp;C exec agreed to spend \$300 on sand for the archaeological dig site, and the school matched that amount.</p> <p>Motion: To ratify the executive's decision to spend \$300 on sand for the archaeological dig site.  Moved: Gina Wilson-Burns  Second: Kate Britton  <b>Motion is carried.</b></p> <p>Issue now closed.</p>

d. Trivia night	Karen Woods On hold.
e. Panel reps	Ian to address in his report. Issue now closed.
f. BHS 50 <sup>th</sup> birthday	<p>Gina has been keeping the executive informed on budget, spending and ticket sales, keeping to the goal of making it an affordable, low-risk event. Costs include \$350 for musician, up to 5 comp tickets, speakers' gifts, decorations up to \$300, cake and an ad in the South Coast Register. Total costs (though there may be a few more expenses) are at \$1535, which meant she needed to sell 89 tix to cover the outlay. Sales are now at 182 tickets, so she is anticipating a profit.</p> <p>The committee has also collected \$1000 worth of donated prizes for a lucky-dip raffle, and are running a BBQ at the Open Day.</p> <p>She reports the committee has been busy but enjoyable.</p> <p>On behalf of P&amp;C, a huge thanks to Gina and the committee.</p> <p>Since the last meeting the executive agreed that: "The P&amp;C takes financial responsibility for the Bomaderry High School 50<sup>th</sup> Anniversary Dinner and approves the draft budget prepared by Gina Wilson-Burns. Payments consistent with that budget are authorised. Should the budget change significantly (more than \$400 for fixed non-catering expenses or \$3 per head for catering) then a revised budget to be submitted to the executive for approval. The executive is to be kept informed of total ticket sales on a weekly basis".</p> <p>Motion: To ratify the executive decision agreeing with the above statement.  Moved: Nicole Ison  Seconded: Lisa Horgan  <b>Motion is carried.</b></p>
g. Canteen subcommittee rules update	<p>The new canteen subcommittee rules were discussed and agreed on last month.</p> <p>Motion: That the new canteen subcommittee rules be accepted.  Moved: Gina Wilson-Burns  Seconded: Amy Willesee  <b>Motion is carried.</b></p>
Correspondence	<ul style="list-style-type: none"> <li>• Letters to Foodary, Roxy and Officeworks from P&amp;C requesting donations for 50<sup>th</sup> anniversary fundraising raffle</li> <li>• Letter from BHS to P&amp;C requesting a donation towards the end-of-year presentation ceremony. For the last few years, the P&amp;C has donated \$1500 towards the end-of-year awards. David has advised prior to the meeting that we could afford to donate that amount again this year.</li> </ul> <p>Motion: That we donate \$1500 towards the BHS end-of-year presentation prizes.  Moved: Lisa Horgan  Seconded: Tracey Ison  <b>Motion is carried.</b></p>
Treasurer's Report	<p>Tabled by David Young in absentia, attached.</p> <p>Motion: That the Treasurer's report is accepted.  Moved: Kate Britton  Seconded: Nicole Ison  <b>Motion is carried.</b></p>

<b>Endorsement of new members</b>	
<b>Canteen Report</b>	<p>Stacey Beetson's report tabled by Karen Woods in absentia, attached.</p> <ul style="list-style-type: none"> <li>Laptop update – canteen staff are loving it. Great purchase.</li> </ul> <p>Motion: That the canteen report is accepted.  Moved: Tracey Ison  Seconded: Nicole Ison  <b>Motion is carried.</b></p>
<b>Tea towels</b>	Hold over.
<b>Principal's report</b>	<p>Report presented verbally by Ian Morris.</p> <p><b>Kicking goals:</b> Extremely proud of 50<sup>th</sup> anniversary celebrations. Big group of staff, retired staff and community members working together on it and very thankful for Gina's efforts.  Continuing building on connections with parents and students. Trying to create a positive environment for the students and their parents to come into.</p> <p><b>Challenges:</b> New management system, but the office staff have been fantastic. NAPLAN online testing was a bit of a challenge, but the system was set up well to cope with it. Frustrating that the school doesn't receive any feedback on how the students performed.</p> <p><b>New:</b> New appointment has been made for Head of Teaching and Learning. A highly experienced teacher and we are very lucky with the successful applicant. Just awaiting appeals period to pass before an announcement is made.</p> <p><b>Need:</b> School plan evaluation</p> <p>Ian addressed a question regarding electives, in particular for year 8 going into year 9. Ian says he understands the issue is about communication, and believes the school has done an excellent job with year 10/11. He doesn't believe that same level of information is required for year 9 as they are interest electives, though he understands that parents are wanting to hear something and indicated that things will be changing next year, these things just take time. There will most likely be new personnel and a new process next year.</p> <p>Another question has been raised about NAPLAN, in particular the requirements for year 9. Add to agenda for next month.</p>
	<b>General Business</b>
<b>1. Special interest items</b>	The uniform issue will be the discussion item for October, and a budget discussion will be the November item. SRC will also come to address P&C at the November meeting.
<b>2. Lockers</b>	<p>Hold over to next meeting. Ian suggests we set up a working group to investigate and seek input from staff. The feedback from SRC this year was that they aren't that keen, though last year's SRC was keen.</p> <p><b>Action:</b> Sue and Ian to email their networks seeking interested people to join the working party.</p>
<b>3. School Uniform</b>	Hold over to October.

	<b>Business Without Notice</b>
	<p>Gina reports that there's a UN event up in Sydney next year to encourage girls (aged 14 and under) in politics. Gina would like to write to our female representatives to see if they will sponsor some spots for our students to attend.</p> <p>Motion: That Gina seek sponsorship from local politicians and councillors to fund some of our students to attend the UN event in Sydney encouraging girls in politics.  Moved: Kate Britton  Seconded: Rae Carter  <b>Motion is carried.</b></p>
Meeting closed	8.46pm

### **Attachments**

- 1. Treasurer's report**
- 2. Canteen report**