

Minutes of the P&C Meeting, 9 February, 2017

	<i>The meeting opened at 7pm with an acknowledgement of country.</i>	
	<i>Sue Cunninghame reminded the meeting of the importance of acknowledging any conflict of interest that may arise from the proceedings.</i>	
Attendance	Sue Cunninghame, Katrina Thomas, David Young, Karen Woods, Lisa Horgon, Beth Britton, Kim Henderson, Lorelli Lett, Carolyn Lette, Tracey Ison, Kate Britton, Amy Willesee, Ian Morris, Irene Richardson, Jenny and Alex Binns, Natalie Potterton, Cristine Watson, Nicole Ison, Georgina Myers-Brown, Christine Gates, Catherine Richardson, Kate Hercus, Roslyn Butfield, Rae Carter, Jeremy Butterworth	
Apologies	Mark Haughton, Shawn Burns, Gina Wilson-Burns,	
Minutes	Motion: The minutes of the previous meeting are accepted. Moved: Kate Britton Seconded: Karen Wood	
	Business Arising from the Previous Minutes	Date Initiated
a. BHS Website	Katrina forwarded past 6 months minutes to Cathy Russell for uploading as agreed (yet to be done) Achievements yet to be updated and forwarded (Sue).	Nov 2014
b. BYOD news		May 2016
c. Funding application review	Unsure if this has now been saved on the school server for all staff to access easily, as agreed November 2016 (Cathy Russell/Gina Wilson-Burns)	May 2016
d. Archaeological Dig	Katrina emailed Mr Kelly but he did not specifically address what donations had been received. Action: Sue will contact him to clarify and arrange a time for Mr Kelly to give a presentation to the P&C about the Archaeological dig.	
e. AIME	Mr Morris reported that BHS plans to participate in the AIME program at the Gold Level. He stated that he was looking forward to being part of this program for Indigenous Students (more information is available on aimementoring.com)	August 2016
f. Assessment for Learning Parent Survey	Ros Butfield still keen to report. For the next meeting	August 2016
g. Moodle	No update.	August 2016
h. TRIVIA	It was suggested late last year that it would be good to hold a Trivia night for parents and friends with the aim of providing an opportunity for social contact as well as a fundraising opportunity. ACTION: Karen Wood: will see if the Bowling Club can provide a room; Kate Britton, Lisa Horgon and Tracey Ison volunteered to form a sub-committee to action further.	
Correspondence	IN: 1. Thank you letter from BHS, acknowledging P&C participation in and financial support of the 2016 Presentation Assembly. 2. Cathy Russell noted that she had provided a letter to the previous meeting in December. As the letter was of a sensitive nature, it was not shared with the wider P&C but discussed at the executive level	
Motion in regard to correspondence sent by Cathy Russell	Motion: That the secretary write a letter to Mr Ian Morris on behalf of the BHS P&C stating the members of the P&C were not consulted in regard to the letter of 13/12/16 signed by Sue Cunninghame, David Young and Karen Woods. Moved Cathy Russell; Seconded Kim Henderson; carried	
Treasurer's Report	Tabled by David. see attached Treasurer's report was accepted, Moved: Karen Woods	

	Seconded: Kate Britton	
Endorsement of new members	Add list of new	
Canteen Report	<p>Karen gave a verbal report</p> <ul style="list-style-type: none"> • Stacey Beetson has been appointed as canteen manager. Stacy has been working in the canteen for some time and is very keen to move forward in the manager's position. There have been a number of simple menu changes and already sales are significantly up. • Assistant manager is xx • The P&C currently employs 4 canteen staff who rotate throughout the week • 2 volunteers attend regularly, more volunteers would be welcome • years 9, 10 and 11 students may volunteer to assist with serving • Flexischools online ordering needs further promotion. <p>Moved Sue Cunninghame: Flexi schools ordering be promoted on the Skoolbag app. Seconded Karen Woods Action: Karen to forward info to school</p> <p>Canteen Reporting: brief discussion regarding the kind of report the P&C would like to receive from Stacey. Moved Sue; seconded Karen: P&C members forward any ideas or suggestions regarding what they would like to hear from the canteen on a regular basis to Karen Woods: karenianw@bigpond.com</p> <p>Question raised re Nut and Gluten content of foods available at the canteen. A current student is allergic and parents would appreciate some guidance regarding what foods are safe. Karen and Christine will meet and collate a list of nut free and gluten free foods.</p>	
Tea towels	A member of the P&C is asked to launder the canteen tea towels for the next month (students collect a small bag from the office on a Thursday and return to canteen the following Monday). Christine Watson volunteered to take on this responsibility for February and Natalie Potterton will do March. Thank you!	
Principal's report	<p>Tabled by Mr Ian Morris, attached.</p> <p>Ian invited any questions from the P&C. the following topics were discussed:</p> <ul style="list-style-type: none"> ❖ Sun protection at the swimming carnival: Staff made regular announcements and encouraged students to cover up, seek shade and apply sunscreen however it is the students' responsibility to follow through on this encouragement. ❖ Why doesn't the whole school attend the swimming carnival? 750 students is too many for the space Not all students participate in events and this creates supervision issues Parents were reassured that the other school carnivals (athletics and cross country) are whole school events 	
	General Business	
1. Year 7 Breakfast	<p>In past years the P&C has joined with the school in running a welcome breakfast in Term 1 for Year 7 students and their parents.</p> <p>Action: Sue to discuss with Ian</p> <ul style="list-style-type: none"> • Ros Butfield asked for more notice as last year there was little time for her to prepare. 	
2. AGM	<p>The P&C are advised that the AGM will be held on Thursday 9th March at 7pm. all members are encouraged to attend.</p> <p>ACTION: a call for nominations will be emailed out to members (Katrina)</p>	
3. Change of Venue	Ian Morris suggested that the P&C consider a change of venue for future meetings. He suggested that the Bomaderry Bowling Club may be more hospitable in hot and cold weather and generally more comfortable. He has offered to negotiate with the	

	<p>Bowling Club.</p> <p>It was noted that while food and drinks may be consumed before and after the meeting, alcohol will not be permitted in the P&C meeting.</p> <p>Motion: The venue for the BHS P&C meetings change from the school to a meeting room at the Bomaderry Bowling Club. Moved Ian Morris; Seconded Lisa Horgon</p>	
	Business Without Notice	
By-laws	Cathy Russell requested that the BHS P&C By-laws be posted on the school website	
Meeting closed	8.12pm	

Attachments

- 1. Treasurer's report**
- 2. Acting Principal's report**