

Minutes of the BHS P&C Meeting, 9th March 2017.

	<i>The meeting opened at 7.50pm following the AGM. Acknowledgement of Country was conducted at the start of the AGM.</i>	
Attendance	Sue Cuninghame, Maureen Ardler, Gina Wilson-Burns, Amy Willesee, David Young, Katrina Thomas, Karen Woods, Shawn Burns. Kate Hercus, Georgina Myers-Brown, Kate Britton, Lisa Horgan, Rae Carter, Beth Britton, Jeremy Butterworth, Lisa O'Neill, Catherine Richardson, Irene Richardson, Cathy Russell, Jo Parsons, Lorelli Lett, Christine Gates, Nicole Ison, Tracey Ison, Roslyn Butfield, Carolyn Lette, Andrea Stevens, Natalie Potterton, Casey Ardler, Tanya Bloxsome, Joanne Stewart, Ranella Onjarmum, Ian Morris	
Apologies	Mark Haughton, Jenny and Alex Binns, Kylie Penn, Christine Watson	
Minutes	Motion: The minutes of the previous meeting are accepted. Moved: Karen Woods Seconded: Lisa Horgan	
	Business Arising from the Previous Minutes	9/3/17
	Change to refer to Ian Morris as Principal, not Acting Principal	
a. BHS Website	Sue has sought feedback and made improvements. Action: Sue to send it out one more time and then to school for uploading. Action: Secretary now to send minutes to Principal for uploading to website, using Raleway font, 12pt.	Nov 2014
b. BHS out of area policy (held over)	Discussion of whether the BHS out-of-area policy is current; reflective of NSW government policy; and whether any discussion regarding a review of the policy should include a parent. The school's position is that the policy is current and reflective of government policy. At this stage the school is not reviewing the policy or including a parent in discussions about doing so. Parents are welcome to request a copy from the school. Issue is closed.	May 2016
c. Funding application	Ian does not think this is on the school server for all staff to access easily, as agreed in November 2016. (Cathy Russell/Gina Wilson-Burns) Action: Ian to do. Gina to re-send him a copy.	May 2016
d. Archaeological Dig	Sue reports that Mr Kelly needs more sand. Action: Kate Britton and Natalie Potterton to try to source more	

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e. Assessment for Learning Parent Survey	Ian reports that there was not a huge response from parents so not a valid sample. Issue closed.	
f. Moodle	Ian is looking at different platforms - watch this space. Issue closed.	
g. TRIVIA	Karen. Hold over for May.	
h. Year 7 Breakfast	Ian reports that the date is set for 6th April. P&C to contribute to organisation with Ros. Action: Karen to make and print flyers, P&C to supply prizes. School to look into using iPads for surveying parents and to decide what surveying they would like to do.	
i. Venue Change	Sue has organised change to the Bomaderry Bowling Club and communicated this to P&C mailing list. No need for parents to sign in if they are just attending the meeting.	
j. Cricket Shirts	P&C has paid \$363 for cricket shirts.	
Treasurer's Report	Tabled by David Young, attached. Treasurer's report was accepted: Moved: Karen Woods Seconded: Ros Butfield	
Endorsement of new members	Sue Cuninghame, Maureen Ardler, Gina Wilson-Burns, Amy Willesee, David Young, Katrina Thomas, Karen Woods, Shawn Burns, Kate Hercus, Georgina Myers-Brown, Kate Britton, Lisa Horgan, Rae Carter, Beth Britton, Jeremy Butterworth, Lisa O'Neill, Catherine Richardson, Irene Richardson, Cathy Russell, Jo Parsons, Darren Parsons, Lorelli Lett, Christine Gates, Nicole Ison, Tracey Ison, Roslyn Butfield, Carolyn Lette, Andrea Stevens, Natalie Potterton, Ivern Ardler, Casey Ardler, Tanya Bloxsome, Joanne Stewart, Ranella Onjarmum, Megan Stewart	May 2016
Canteen Report	Karen apologised on Stacey's behalf and presented a verbal report: - Looking at an internal applicant to replace Lisa as 2IC. - Have been trying out different specials such as quesadillas. The feedback from the kids is great. Student helpers are excellent. - Pi Day next Tuesday. - Stacey and Karen heading to Dapto for a meeting re: changing of the traffic light system. BHS already mostly compliant, but has two years to fully comply.	
Tea towels	Natalie Potterton okay for Term 2.	

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Principal's Report	<p>Tabled by Mr Ian Morris, attached.</p> <ul style="list-style-type: none"> - need a new parent rep for a panel to replace support teacher. - 29th March, 3:30pm in Common Room, invitation to all, to plan 50th anniversary celebrations. <p>Action: Sue to send out to the e-Network request for Ian to provide snapshot of 2016 HSC results at a later time.</p> <p>Principal's Report was accepted: Moved: Tanya Bloxsome Seconded: Rae Carter</p>	
Correspondence	<p>In:</p> <ul style="list-style-type: none"> - Request from Sharon Harris, Centaur Outdoor Events - Letter re employment matter - Letter to the executive from Jo Parsons received today. Have not had a chance to respond yet <p>Out:</p> <ul style="list-style-type: none"> - Response requested by Cathy Russell. Sent to Mr Morris and Mr Sutherland as requested. - Response to Sharon Harris (declined to assist) - Letter out re employment matter 	
General Business		
1. Conflict of Interest Document	<p>Discussion regarding whether the 'parent rep' on the interview panel needs to be a parent of a child at the school; or a member of the P&C; or a member of the parent body/community, as selected by the P&C.</p> <p>Action: Seek clarity in the guidelines and put this on the agenda for the next meeting.</p>	
2. New Member info pack and membership form	<p>Action: Sue will email some information and hold over to next meeting.</p>	
3. Sign In Book	<p>Sign In Book will be placed at the door of the meeting room. Everyone needs to sign in before coming into the meeting. The attendance list will be taken from this book.</p>	
4. By laws	<p>Suggested that our by-laws need updating as some of the wording is difficult to read.</p> <p>Action: Sue to email requesting feedback prior to the next meeting. Any changes need to be advertised at one meeting, then voted in at the next.</p>	

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	Business Without Notice	
	<p>Request to include a regular reminder in the school newsletter that there are nut allergies at the school.</p> <p>Need to pass a motion to change the signatories on the P&C bank accounts to reflect the new positions.</p> <p>Motion: That Sue Cuninghame, Karen Woods, David Young, Gina Wilson-Burns and Katrina Thomas be the signatories and authorisers of all the bank accounts of the BHS P&C Association.</p> <p>Moved: Tanya Bloxsome Seconded: Casey Ardler</p>	
Meeting Closed	9:00pm.	

Attachments:

1. Treasurer's Report

2. Principal's Report